



Program Year 2016-2017

Community Development Block Grant Program Application for Funding

Public Facilities Construction/Renovation

Organization Information			
Organization Name: _____ <i>Legal Name of Organization</i>			
Address: _____ <i>Street Address</i> <i>Suite #</i>			
_____ <i>City</i>		_____ <i>State</i>	_____ <i>Zip Code</i>
Phone: ()	Email: _____		
Contact Person _____		Title: _____	

	Check if Attached	
1. Non-profit organizations which are submitting applications for City of Dalton CDBG funds must submit one copy of their current IRS 501(c)(3) tax-exempt status certification.	501 (c)(3)	<input type="checkbox"/>
2. Non-profit organizations which are submitting applications for City of Dalton CDBG funds must submit one copy of their budget and audited financial statement for their most recent fiscal year.	Audited Financial Statement	<input type="checkbox"/>
	Budget	<input type="checkbox"/>
3. All organizations applying for CDBG funding are required to have a DUNS number.		
	<i>Enter Organization DUNS Number Above</i>	
4. All organizations applying for CDBG funding are required to be registered with the System for Award Management (SAM).	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Project Information			
Project Title: _____			
Project Location: _____ <i>Street Address</i> <i>City</i> <i>State</i> <i>ZIP Code</i>			
Brief Project Description: _____ <i>(A detailed project description will be attached later as Attachment 1)</i>			
CDBG Funds Requested: \$ _____	Total Project Cost: \$ _____		
Other Funding Sources already secured: \$ _____	Other Funding Sources not yet secured: \$ _____		
Project Priority: _____ of _____		Is project map attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	
<i>If your organization submitted more than one application, please indicate your funding priority for this application.</i>		<i>If project map is not attached, application may not be considered for funding.</i>	



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5. Is the proposed project seeking City of Dalton CDBG funds for new construction?	<input type="checkbox"/> yes <input type="checkbox"/> no	if "YES," go to item 6 If "NO," go to item 12
** If project is not Construction or Renovation, "STOP" and contact the CDBG Program Office for clarification. You may need to use the "CDBG Public Services" application. **		
Construction Projects Only		
6. Does the applicant agency currently own the real property on which the project will be constructed?	<input type="checkbox"/> yes <input type="checkbox"/> no	
7. If "no" to (6), does the applicant agency propose to lease the property on which the project will be constructed?	<input type="checkbox"/> yes <input type="checkbox"/> no	
8. If "yes" to (7), the lease must be for a minimum of 15 years, per HUD requirements. Please attach a copy of the proposed or executed lease. Is a copy of the lease attached?	<input type="checkbox"/> yes <input type="checkbox"/> no	
9. If the applicant does not currently own the project site, and does not plan to lease the property. Does the applicant intend to purchase the property utilizing non-CDBG resources prior to project construction?	<input type="checkbox"/> yes <input type="checkbox"/> no	
Date expected to finalize the purchase.	Month	Year
10. If "yes" to (9), please state the funding source for the land acquisition and the amount of the purchase price.	Source: Amount:	
11. If the proposed project is seeking City of Dalton CDBG funds for new construction, identify the amount of CDBG funds for each of these items [11.1-11.5] which are included in the total CDBG funds requested. The total costs of Items 11.6 should be equal to total CDBG funds requested only new construction is proposed.	<input type="checkbox"/> yes <input type="checkbox"/> no	
1) Design Services (Architect/Engineer)	\$	
2) Construction Supervision (Architect/Engineer)	\$	
3) Site Preparation	\$	
4) Construction Costs (Labor)	\$	
5) Construction Costs (Materials)	\$	
6) Total Costs	\$	
If the proposed project is seeking City of Dalton CDBG funds for new construction, provide any photographs, aerial photographs, design specifications, plans/blueprints, elevation drawings, site surveys, etc. to detail information about the proposed new construction	Items attached <input type="checkbox"/> yes <input type="checkbox"/> no Specify items attached:	
Renovation Projects Only		
12. Is the proposed project seeking City of Dalton CDBG funds for renovation of an existing building or other public facility?	<input type="checkbox"/> yes <input type="checkbox"/> no	
13. If "yes" to Item 12, identify the amount of CDBG funds for each of the items below which are included in the total CDBG request.	<input type="checkbox"/> yes <input type="checkbox"/> no	
1) Design Services (Architect/Engineer)	\$	
2) Construction Supervision (Architect/Engineer)	\$	
3) Site Preparation	\$	
4) Construction Costs (Labor)	\$	
5) Construction Costs (Materials)	\$	
6) Total Costs	\$	
14. If the proposed project is seeking City of Dalton CDBG funds for renovation of an existing building or other public facility, provide any photographs, aerial photographs, design specifications, plans/blueprints, elevation drawings, site surveys, etc. to detail information about the proposed renovation.	Items attached <input type="checkbox"/> yes <input type="checkbox"/> no Specify items attached:	



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15. If the proposed project is seeking City of Dalton CDBG funds for renovation of an existing building or other public facility, what is the approximate age of the structure(s) proposed for renovation?	
16. If the proposed project is seeking City of Dalton CDBG funds for renovation of an existing building or other public facility, built prior to 100% has the building(s) been tested for lead-based paint?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> unknown
17. HUD requires proper removal and disposal of lead-based paint as a part of CDBG-assisted renovation/rehabilitation of public facilities built prior to 1978.	Year Built: <input style="width: 50px;" type="text"/>
18. HUD requires proper removal and disposal of certain materials including asbestos and lead paint as a part of CDBG-assisted renovation/rehabilitation of public facilities.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> unknown
19. If the proposed project is seeking City of Dalton CDBG funds for renovation of an existing building or other public facility, is the building(s) currently accessible to persons with disabilities, in compliance with the Americans with Disabilities Act [ADA] of 1990/Section 504?	<input type="checkbox"/> yes <input type="checkbox"/> no
a) If "no," will any CDBG funds requested in this application be used to provide improved accessibility to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990/Section 504?	<input type="checkbox"/> yes <input type="checkbox"/> no
b) If "yes," how much CDBG money would be used for ADA/Section 504 accessibility?	\$ <input style="width: 100px;" type="text"/>

Project Environmental Review	
20. Was the proposed site a current or former site of:	a) <input type="checkbox"/> Gasoline Service Station: b) <input type="checkbox"/> Bulk gasoline or oil dealer: c) <input type="checkbox"/> Dry cleaners: d) <input type="checkbox"/> Chemical dealer or chemical storage area: e) <input type="checkbox"/> Chemical production plant f) <input type="checkbox"/> Pesticide and/or herbicide production or storage facility g) <input type="checkbox"/> Wood products treatment plant (creosote plants, pressure-treated wood plants, etc.): h) <input type="checkbox"/> Landfill or hazardous waste disposal site/facility:
Is the proposed site adjacent to any of the types of environmental hazards identified in Item 20? If "yes," please specify the type of hazard from 20A-20H, or any other hazard not listed	<input type="checkbox"/> yes <input type="checkbox"/> no
Is the proposed project in a designated Historic District? If "yes," identify and locate on the attached project map.	<input type="checkbox"/> yes <input type="checkbox"/> no
Will the proposed project affect an historic structure/property, which has already been designated or is eligible for designation to the National Register of Historic Places? If "yes," identify and locate the property to be affected on the attached project map.	<input type="checkbox"/> yes <input type="checkbox"/> no
Is the proposed project in a federally designated floodplain? If "yes," indicate efforts to be taken to insure compatibility of the proposed project with the floodplain? Check <input type="checkbox"/> to indicate additional page(s) attached.	<input type="checkbox"/> yes <input type="checkbox"/> no
Does the proposed site contain any federal, state or locally designated wetlands areas? If "yes," attach a map defining wetlands area and its relationship to the site.	<input type="checkbox"/> yes <input type="checkbox"/> no
Has an Environmental Assessment or an Environmental Impact Statement been prepared for the proposed project?	<input type="checkbox"/> yes <input type="checkbox"/> no
Check if an Environmental Assessment attached	<input type="checkbox"/>
Check if an Environmental Impact Statement attached.	<input type="checkbox"/>



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Project Schedule										
Project Schedule (Total Months to Complete):				Maximum number of months allowed is 12 months. The contract period for the project, if approved, will begin July 1, 2016 and end not later than June 30, 2017.						
Please attach a projected work plan with an estimated time line of proposed activities along with a two year budget projection for PY 2016.								Check here <input type="checkbox"/> if work plan is attached		
Metrics										
Total Number of Persons to benefit:				Total number of low and moderate income persons to benefit:						
Racial/Ethnic breakdown projections by the number of persons										
<input type="checkbox"/>	American Indian/Alaskan			<input type="checkbox"/>	Asian/Pacific Islander			<input type="checkbox"/>	Black/African American	
<input type="checkbox"/>	Hispanic/Latino			<input type="checkbox"/>	White/Caucasian			<input type="checkbox"/>	Other	
If applicable, the number of the following groups of persons who will benefit.										
	Senior Citizens				Adults with disabilities				Abused Spouses	
	Female Headed Households				Homeless Persons				Abused/Neglected Children	
Performance Measurement Metrics										
Please outline the total number of persons your organization plans on serving by this proposed project for the next five (5) years. These numbers are merely projections, but attempt to be realistic in your assessment.										
2016		2017		2018		2019		2020		
What performance measurement outcome does your project best exemplify? <i>If all are relevant, please rank from 1 – 3.</i>						What performance measurement objective does your project best exemplify?				
<input type="checkbox"/>	Improving Availability / Accessibility					<input type="checkbox"/>	Suitable Living Environment			
<input type="checkbox"/>	Improving Affordability					<input type="checkbox"/>	Decent Housing			
<input type="checkbox"/>	Improving Sustainability					<input type="checkbox"/>	Creating Economic Opportunity			

Certification:

The application should be signed by the individual who has been authorized by the Board of Directors. The person who prepares the application **cannot sign** as the Authorized Representative.

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c) (3) non-profit organization has an active DUNS#.

Preparer

Authorized Representative

Printed Name

Signature

Date

Printed Name

Signature

Date



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CDBG MAXIMUM HOUSEHOLD INCOME LIMITS [CITY OF DALTON, GEORGIA]

FY2015 Income Limits

*Effective March 6, 2015

Family/Household Size	Extremely Low 30%	Very Low Income 50%	Low Income 80%
1	\$11,770	\$16,150	\$25,850
2	\$15,930	\$18,450	\$29,550
3	\$20,090	\$20,750	\$33,250
4	\$23,050	\$23,050	\$36,900
5	\$24,900	\$24,900	\$39,900
6	\$26,750	\$26,750	\$42,850
7	\$28,600	\$28,600	\$45,800
8	\$30,450	\$30,450	\$48,750
9+	Calculate on www.huduser.org	Calculate on www.huduser.org	Calculate on www.huduser.org

*Source: U.S. Department of Housing & Urban Development [HUD]

Medium Income: \$43,600.00

Extremely Low Income = 30% of Median Household Income

Low Income = 50% of Median Household Income

Moderate Income = 50% - 80% of Median Household Income

*MAXIMUM HOUSEHOLD INCOME LIMITS ARE REVISED ANNUALLY BY HUD.



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ATTACHMENT 1

Public Facilities Construction/Renovation Narrative

Detailed Project Description/Justification

COMPLETE A SEPARATE PAGE FOR EACH INDIVIDUAL PROJECT

Please check the appropriate box for the type of Public Facilities Construction or Renovation you intend on proposing in this application:

- ☐ Brand-New Facility (Construction of)
- ☐ Renovation to an Existing Facility
- ☐ ADA Improvements to an Existing Facility
- ☐ Water/Sewer/Curb & Gutter/Sidewalk Project (New)
- ☐ Water/Sewer/Curb & Gutter/Sidewalk Project (Replacement)



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ATTACHMENT 2

Public Facilities Construction/Renovation Narrative Detailed Project Description/Justification

Please describe, in narrative format, the type of facility to be constructed or to be renovated, the estimated cost, leverage of funds, timeliness of past CDBG expenditures, any matches from other grants, site address, and the CDBG-eligible usage for this facility. Also include a brief description about the applicant applying for CDBG grant and the impact CDBG will have on your agency.

If this is a Water/Sewer/Curb & Gutter or Sidewalk project, please provide, in narrative format, the following information: name of street and total estimated costs, diameter of new line in inches and proposed total of linear feet, a beginning and ending street, and justification of the proposed project and how it would meet CDBG-eligible usage.

Copy this page and use as many pages as necessary to fully describe your proposed project.